VANIER CATHOLIC SECONDARY SCHOOL COUNCIL December 9th, 2014 - VCSS Library – 7:30pm

Meeting Minutes

Meeting Minutes					
ATTENDANCE:					
Members: Edith Elder (Chair) Michael Lauer Maureen Long Dianne Tait Shanon Cooper School Administration: Ryan Sikkes Jeanette Gallant School Administration: Ryan Sikkes Jeanette Gallant Secretary/Treasurer: Yolande Cherepak					
Guests/Parents: Lorraine Taillefer	Carol Cootes Maria Trainor				
SUBJECT:		<u>ACTION</u>			
Sister Edith opened the meeting with a prayer at 7:35pm. 2. BOUQUETS TO: • School Administrators for their work on the school newsletter. • Vanier student, Fayne, for being one of the top athletes at the Yukon Arctic Sports Inter-school Championship. • The organizers of the Violence Against Women school ceremony. • The organizers and cooks of the Share the Spirit pancake breakfast which was well attended. • Religious Ed Coordinator, Maria Trainor, for her organization of the school Advent celebration. 3.ADOPTION OF AGENDA Motion to approve the agenda with the following addition under New Business: 7.1 Process for Principal's Evaluation: Superintendent Lorraine Taillefer. Moved by: Michael Seconded by: Maureen All in favour					
4.ADOPTION OF PREVIOUS MEETING MINUTE The draft minutes of the November 18th, 2014 meeting v Motion to approve the minutes with correction of the	were reviewed.				
Moved by: Shanon Seconded by:	Michael All in favour	Motion Carried			
5.BUSINESS ARISING FROM MINUTES - None					
6. REPORTS					
 6.1 Secretary-Treasurer The bank balance is \$6602.98 The ledger bal this meeting. Discussion about proposed annual budget for 20 	lance is \$6362.98 which includes cheques issued at 14-15.				

Motion to accept amended	annual budget.		
Moved by: Michael	Seconded by: Shanon	All in favour	Motion Carried
6.2 Principal/Vice-Principa	l		
School Administration highli	ghted items from the Principal's Repor	t with the following additions:	
	r – Vanier was the only high school wational competition in New Brunswick	ith participants and the three top students	
ACTION: Send a letter of co	ongratulations from Council to each of	the three students.	Chair
5. The cafeteria contractors l	nave informed the school that they plan	to close at the end of December.	
6.3 SGP & PLC			
School Administration gave Communities (PLC) with this	•	Plans, as well as Professional Learning	
Teachers who don't attend a	PLC still get the information at the staff	f meetings.	
6.4 CEAY			
 CEAY is working or checklist, and by law CEAY will receive a Grade 10 to 12 ACS content matches closs 	ers general meeting on January 22 nd at the following initiatives: Faith formateview. decision from ACSTA regarding mem FA Religious Ed curriculum was distribely with what is already being delivere chages were distributed.	tion plan for all stakeholders, AGM abership by the end of January 2015. Bouted to Vanier administrators and its	
7. NEW BUSINESS 7.1 Process for Principal's	Evaluation: Superintendent Lorrai	ne Taillefer	
Superintendent Taillefer pres	ented the process for the principal's evel evaluation with Council members.		
8. INFORMATION I	ΓEMS		
 8.1 Congratulatory lett 8.2 Wildlife Cameras for Education Law Rep 8.4 FN's Grad Society In the Education Law Rep 	orter publication	rvice awards	
Discussion on how to prioriti	ze and distribute information items wh	ich Council receives.	
9. ITEMS FOR FUTURE	AGENDA – Principal's Evaluation: S	uperintendent Taillefer	
10. IN-CAMERA SESSION	J- None		
11. ADJOURNMENT			
The next monthly meeting is	Tuesday, January 13 th , 2015.		

Motion to a	djourn the meeting at	9:54pm.		
Moved by:	Chair	Seconded: Michael	All in favour	



Vanier Catholic Secondary

16 Duke Road, Whitehorse, YT Y1A 4M2 Phone: (867) 667-5901 Fax: (867) 393-6370 www.vcss.ca

Ryan Sikkes, Principal

Jeanette Gallant, Vice-Principal

School Council Meeting November 18, 2014 **Principal's Report**

1. Enrolment as of December 8, 2014:

	December 2014	November 2014	June 2014	September 2013
Grade 8	67	67	66	60
Grade 9	68	70	72	66
Grade 10	75	73	72	73
Grade 11	72	73	74	74
Grade 12	75	74	93	82
Secondary Ungraded	19	16	17	15
TOTAL	376	373	394	370

As of October 31, there were 73 students in Grade 7 at CKES and HFES

(Class Size Maximums: Grades 8 & 9 - 26; Grades 10-12 - 28)

2. Staffing

	September 2014	September 2013	September 2012
Administration	2.0 FTE	2.0 FTE	2.0 FTE
VCSS Teaching Staff	28.0 FTE	30.0 FTE	31.0 FTE
SRP Teaching Staff	3.5 FTE	3.0 FTE	3.0 FTE
TOTAL Teaching Staff	33.5 FTE	35.0 FTE	36.0 FTE
Educational	9.75 FTE	8.5 FTE	8.5 FTE
Assistants/RT			
Office Staff	2.5 FTE	2.5 FTE	2.5 FTE

SRP = Young Offenders Facility, Youth Achievement Centre, Riverfront School, Room 1 Resource Room

Staffing Changes:

 Tanis Giczi has been asked to assume the role of President of Yukon Teachers' Association in the absence of Katherine Mackwood. Emily Payne will replace her until the end of Semester 1.

3. Teaching and Learning

- Hosted successful Science Fair on November 25. Sr. students also participated as judges at HFES fair (as well as VCSS's fair)
- Starting to evaluate the success of online courses (a.k.a. Moodle) for certain students
- Gr. 11 and 12 students attended the Career, Volunteer and Post-Secondary Expo at the KDCC hosted by Yukon College
- Started advent with a school celebration and Share the Spirit campaign kick-off

- Marked the National Day of Action and Remembrance on Violence Against Women on December 5 with a school ceremony.
- Lots of guest speakers and visitors to the school this past month
- Lots of field trips to (e.g. Geology, Yukon Wildlife Preserve, etc.)
- Students participated in Arctic Sports workshop and inter-school championships.
- Ryan and Jeanette are strategizing on how to do more regular and meaningful classroom visits/walkthroughs

4. Activities and Events

See attached calendars for December and January

5. Facilities/Capital/Budget

- Ventilation work in metal shop.
 - Work has not yet proceeded.
- The following capital projects are included in the 2015-2016 budget.
 - Fencing outside shops
 - Closing in of mezzanine
 - PA System replacement
 - o Fuel tank replacement
- Heating control in the main school building seems to be working OK.
- Furnace in Portable 43 continues to fail regularly

6. School Growth Plan

See Jeanette's report

7. Professional Learning Communities

See Jeanette's report

Printed by: **Ryan Sikkes** Title: **Activity Calendar**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Nov 30 All Day Event Youth Mass @ 11:30	Dec 1 All Day Event Share the Spirit 11:00 AM Advent Celebration	2 All Day Event Share the Spirit 11:00 AM YTG Performance 3:30 PM Staff Meeting 7:00 PM Christmas Concert	3 All Day Event Share the Spirit	4 All Day Event Share the Spirit	5 All Day Event Share the Spirit 9:00 AM Violence against women ceremony 2:00 PM X = 7	6 All Day Event Share the Spirit
7 All Day Event Share the Spirit	8 All Day Event Share the Spirit	9 All Day Event Share the Spirit 7:00 AM Pancake Breakfast 3:30 PM Department Heads 7:30 PM School Council	10 All Day Event Share the Spirit	11 All Day Event Share the Spirit	All Day Event Share the Spirit 2:00 PM X = PLC 2:00 PM Music groups at CKES Block 8 7:00 PM Christmas Party	13
14	15	9:00 AM Registration deadline: January exams	17	18	All Day Event Alumni Day 8:45 AM Christmas Celebration 9:30 AM Open House / Alumni Panel 11:30 AM Alumni Game and Pizza Lunch 1:00 PM Talent Show	20
21	22 All Day Event Christmas Holiday	23 All Day Event Christmas Holiday	24 All Day Event Christmas Holiday	25 All Day Event Christmas Holiday	26 All Day Event Christmas Holiday	27 All Day Event Christmas Holiday
28 All Day Event Christmas Holiday	29 All Day Event Christmas Holiday	30 All Day Event Christmas Holiday	31 All Day Event Christmas Holiday	Jan 1 All Day Event Christmas Holiday	2 All Day Event Christmas Holiday	3

Printed by: **Ryan Sikkes** Title: **Activity Calendar**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Dec 28 All Day Event Christmas Holiday	29 All Day Event Christmas Holiday	30 All Day Event Christmas Holiday	31 All Day Event Christmas Holiday	Jan 1 All Day Event Christmas Holiday	2 All Day Event Christmas Holiday	3
4	5	6 11:00 AM Epiphany	7	8	9 2:00 PM X = PLC	10
		Celebration 3:30 PM Staff Meeting				
11	12	13	14	15	16	17
	All Day Event Review Week 2:45 PM French Explore	All Day Event Review Week 3:30 PM Department	All Day Event Review Week	All Day Event Review Week	All Day Event Review Week All Day Event End of S I /T II	
	Presentation (Gr. 11/12)	Heads			2:00 PM X = 4	
10	10	20	21	22	22	24
18	19 All Day Event Exams	All Day Event Exams	21 All Day Event Exams	22 All Day Event Exams	All Day Event Exams	24
25	26 All Day Event First Day of Semester II	27 8:00 AM SI/TII Marks	28 9:00 AM Trax – Submission of grades	29	30 2:00 PM X = 6	31
	of Semester II	Due	Submission of grades 1:00 PM Tentative – Soir de Semaine concert			

School Growth Plan and PLC Update:

Dec. 8, 2014

Vanier staff and students continue to work on this year's school-wide goal: "To improve students' writing abilities."

We make time to learn more about students' abilities in writing and how to best respond to student needs during our PLC times. As we learned from our fall school-wide-write experience, the students who struggle most are our ELLs. As such, we have also used PLC time to learn about strategies that specifically support ELLs in learning academic content. It is worth noting, however, that these strategies support all learners, not only ELLs.

Since our last school council meeting, there has been only one PLC session, which focused on how to better support our ELLs. This meeting was facilitated by two teachers, Bill Willoughby and Dagmar Ferris, who have been part of the Department of Education's "Language and Math Learning Network" in the past two years. The strategy presented with real-life examples was "providing comprehensible input," which means making oral content comprehensible by providing support. Examples provided included: use of visuals and graphics, summaries, models and demonstrations, and audio and visual aids.

Our PLCs continue to be well attended, which speaks to the professional commitment of Vanier staff to meeting the needs of our students.

The school growth plan also remains an agenda item at all staff meetings so that everyone on staff is aware of developments and is knowledgeable about SGP progress and expectations.

Next Steps:

On December 12, staff will revisit the school growth plan document to check our progress. We will determine which goals/strategies are being achieved and which ones need on-going support.